

**UPPER HANOVER TOWNSHIP BOARD OF SUPERVISORS
1704 PILLSBURY ROAD, EAST GREENVILLE, PA 18041
JANUARY 14, 2025
REGULAR MEETING AGENDA
7:00 PM**

- I. Call to Order and Pledge of Allegiance to the Flag
- II. Roll Call
 - Mr. Rothenberger, Chairperson
 - Mr. Fiorito, Vice-Chairperson and Assistant Treasurer
 - Mrs. Diehl, Assistant Secretary
 - Mr. Woodward
 - Mr. Laessig
- III. Citizen Comments (Non-Agenda Items)
- IV. Special Business
 - A. Five-Year Service Awards
 - 1. Tim Woodward – Board of Supervisors – **Resolution No. 2025-05**
 - 2. Terry Fenstermaker – IDA – **Resolution No. 2025-06**
 - 3. James Friedman – Historical Committee – **Resolution No. 2025-07**
 - B. Fifteen-Year Service Awards
 - 1. Ben R. Fiorito – Board of Supervisors – **Resolution No. 2025-08**
 - C. Twenty-Year Service Awards
 - 1. Brian Nester – IDA – **Resolution No. 2025-09**
- V. Approval of Minutes
 - A. December 10, 2024, regular meeting minutes
 - B. January 6, 2025, organization meeting minutes
 - C. Correction to October 8, 2024, Meeting Minutes: “Mr. Fiorito **moved** to adopt Resolution No. 2024-33 and execute a new five-year Winter Maintenance Agreement with PennDOT conditioned upon it including Finland Road in Upper Hanover Township; **seconded** by Steven R. Rothenberger and **approved 4-0**. They are not opposed to turning around at Miller Road in Marlborough Township if necessary.”
- VI. Monthly Invoices
 - A. Previously Paid Bills Authorization
 - B. Approval of Monthly Bills to be Paid
- VII. Monthly Reports
 - A. Treasurer’s Report – Mrs. Klepfer
 - B. State Police Report – Mrs. Klepfer
 - C. Building Inspector Report – Mrs. Klepfer
 - D. Fire Marshal Report – Submitted by Mr. Shade
 - E. Road Report – Mr. Benfield

- VIII. Planning Matters & Public Hearings
 - A. ASA Application Review – Public hearing continued for 3213 Hillegass Road, Pennsburg, 18.3373 acres. Consideration of **Resolution No. 2025-10: Adding 3213 Hillegass Road into the ASA District.**
 - B. ZHB Application Graziose – 1053 Glasco Drive – Front yard dimensional variance for newly constructed fence less than 12' setback.
 - C. East Wind Subdivision – **Preliminary/Final Approval Resolution 2025-11**
- IX. 2025 Committee Appointments by Chairperson (2024 names in parenthesis)
 - A. Budget and Finance Committee – (Mr. Fiorito '24)
 - B. Personnel Committee – (Mrs. Diehl and Mr. Woodward '24)
 - C. Open Space, Parks and Recreation – (Mr. Laessig '24)
 - D. Regional Planning and Planning Committee – (Mr. Rothenberger '24)
 - E. Sewage and Water Committee – (Mr. Fiorito '24)
 - F. Bridge and Road Committee – (Mr. Rothenberger and Mr. Fiorito '24)
 - G. Public Safety Committee – (Mrs. Diehl and Mr. Woodward '24)
- X. Committee Reports
 - A. Finance Committee – Ben Fiorito
 - B. Personnel – Dottie Diehl and Tim Woodward
 - C. Open Space, Parks and Recreation – Stefan Laessig
 - D. Regional Planning Committee – Steve Rothenberger
 - E. Sewage and Water Committee – Ben Fiorito
 - F. Bridge and Road Committee – Ben Fiorito and Steven Rothenberger
 - G. Public Safety Committee – Dottie Diehl
- XI. Township Engineer's Report – Mr. Eisenbrown, P.E.
 - A. Gordon H. Baver, Inc. Payment Application #2 \$39,673.80
 - B. Leshner Mill Road Bridge – Temporary 1 day closure
 - C. Montgomery Avenue Pipe Repair/Replacement
 - D. P&B Release of Security #3
 - E. Geryville Pike Self Storage Escrow Release Request
 - F. Fox Clearing, LLC Public Improvements Bond Reduction #5
 - G. Kershner Tract Planning Escrow Release Request
- XII. Township Solicitor's Report – Mr. Bresnan, Esquire
 - A. Deerfield Tax Agreement- Pennsburg and UHT Lots 1, 44, and 45 straddling boundary
 - B. Draft Ordinances
 - C. Northgate Offers of Dedication
- XIII. Township Manager's Report – Mrs. Klepfer
 - A. LTL Proposal for 2025 Residential Permit Review & Inspection Services
 - B. Authorization to go out for annual bids/proposals for:

1. Cape Seal & Ultrathin Micro Bond
2. Equipment Rentals with Operators
3. Road Materials – Stone & Asphalt
4. Propane
5. Lawn Care
6. Tree Maintenance Services
- C. Authorization to extend/accept option for 1-year extension of the 2024 AMS Oil & Chip & Crack Sealing Contract for 2025

XIV. Old Business

- A. Removal/decommissioning of James Road Signal Ahead signs.
- B. Board Vacancies
 1. David Grubb – The Upper Hanover Authority Board, Five-year Term: 1/1/2025-12/31/29

XV. New Business

- A. PSATS – Does anyone wish to attend the 2025 conference?

XVI. Adjournment & Next Meeting Date

- A. Next BOS Meeting:
February 11, 2025, 7:00 PM – Board of Supervisors Meeting
- B. Adjournment